

ILLINOIS STATE POLICE DIRECTIVE

ADM-150, OFFICE OF METRICS, ACCREDITATION, AND POLICY

RESCINDS: ADM-150, 2022-030, issued 02-01-2022	REVISED: 03-29-2024 2024-017
RELATED DOCUMENTS: ADM-001, ADM-009, ADM-020, ADM-124, ADM-134	RELATED CALEA STANDARDS (6th Edition): 11.4.1, 15.1.1, 15.1.2, 83.3.2

I. POLICY

The Illinois State Police (ISP) will use planning, testing and evaluation processes, research activities, employee suggestions and other strategies to assist in improving the Agency's operations and assessing future needs.

II. RESPONSIBILITY

The Office of Metrics, Accreditation, and Policy (MAP) is responsible for maintaining ISP Directives in accordance with ISP Directive ADM-001, "Department Directives System", managing Research and Development (R&D) Projects in accordance with this directive, managing the CALEA accreditation program in accordance with ISP Directive ADM-020, "Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) Accreditation," managing the ISP Strategic Plan and performance measure reporting in accordance with ISP Directive ADM-134, "Strategic Planning and Project Management," and coordinating grant issues in accordance with ISP Directive ADM-124, "Grants." The MAP reports to the Office of the Director (OOD).

III. PROCEDURES

III.A. The MAP will:

III.A.1. Develop and review ISP Directives in accordance with ISP Directive ADM-001, "Department Directives System"

III.A.2. Manage R&D projects

III.A.3. Manage the CALEA accreditation program in accordance with ISP Directive ADM-020, "Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) Accreditation"

III.A.4. Manage the Employee Suggestion Program in accordance with ISP Directive ADM-009, "Suggestion Program"

III.A.5. Manage the ISP Strategic Plan and performance measure reporting in accordance with ISP Directive ADM-134, "Strategic Planning and Project Management"

III.A.6. Coordinate grant issues in accordance with ISP Directive ADM-124, "Grants"

III.A.7. Perform duties as assigned through the OOD

III.B. Requests for technical assistance, planning, testing and evaluation, and research projects may be made by submitting a project request memorandum to the MAP. The MAP will prioritize project requests and determine which projects will be assigned for approved project status.

III.C. The MAP will establish and manage committees to complete approved R&D projects. For each committee, the MAP will designate a committee chairperson who will report to the Chief of the MAP or designee. Committee participants may be placed in a Temporary Duty Assignment (TDA) to MAP or participate through collateral duty assignment. The MAP will coordinate any committee resource requirements as needed.

III.D. The MAP will coordinate R&D requests and responses involving other agencies. An annual report of these requests will be submitted to the OOD no later than March 1 of each year.

III.E. The MAP will manage Inspections and Audits finding responses directed to the OOD.

III.F. The MAP shall prepare specialized reports for the OOD as assigned.

- III.G. As appropriate, the MAP will provide opportunities for professional development through participation in projects and related assignments.
- III.H. An R&D Committee shall be formed and shall meet periodically as necessary to facilitate/liaison with divisions, and to coordinate staffing review of directives and information sharing.
 - III.H.1. The Chief of the MAP will chair the Committee
 - III.H.2. The Chief of the Office of Inspection and Audits (OIA), OOD, will appoint one member
 - III.H.3. Each Division Deputy Director will appoint one member
 - III.H.4. Other members may be appointed by the OOD, as appropriate

| Indicates new or revised items.

-End of Directive-